

Importing Personal Property into

Togo



Required Documents:

- Copy of valid passport
- Original bill of lading (no express release accepted)/AWB
- Detailed inventory in French dated, valued and signed by the shipper
- Resident or working permit or letter from the employer explaining that the client is starting a new contract in Benin
- Non sale certificate (declaration that the shipper will not sell the household goods)

Note:

Documents should reach the destination agent at least 15 days prior to shipment's arrival to allow the shipper's employer to obtain the certificate for free entry from the Customs Head Office and minimize port charges.

If client is a diplomat:

No taxes will be assessed on the household goods.

If client is a private shipper or member of an international organization:

Shipper will be taxed at 6/8% of the estimated value by customs (usually based on the inventory value). New items (less than 6 months old) are taxed at 6.8% of the invoice value + freight (15% of the invoice value).

Importing Motor Vehicles

Must provide the following documents:

- original registration card
- original purchase invoice
- Non sale certificate

Non-diplomats will be assessed taxes and duties in the amount up to 53.5% of the value of the motor vehicle (5.3% for members of international organizations).

Prohibited/Restricted Items

- Firearms and ammunition must be submitted to authorization from territorial administration.
 - Alcohol: only the mention of "fond de cave" (less than 30 bottles) is acceptable and duty free.
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Acknowledgments:

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The information presented herein is based on customs data available at the time of printing and is frequently subject to change without notice. It is the responsibility of the owner or importer of the household goods to comply with the current customs restrictions, regulations, and duties of the country to which the goods are imported. We strongly advise customers to contact the consulate or embassy of the destination country for the most current information on customs regulations, restrictions and duties for importing household goods, personal effects and vehicles.